

University Preparation School at CSU Channel Islands
550 Temple Avenue, Camarillo CA 93010

Executive Committee

January 14, 2013

2:30-3:30pm

Room 10

AGENDA

**Public Comment: Instructions for Addressing the Board of Directors and
Requesting Agenda Items**

If a member of the public wishes to speak about an item on the agenda, a Speaker Sheet should be completed, including the number of the agenda item, OR if wishing to speak to an item not on the agenda, stating the topic on which s/he wishes to speak. The Speaker Sheet should be presented to the Board Secretary prior to the start of the meeting.

Individual speakers will be allowed three (3) minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes.

A member of the public wishing to place an item on the agenda should notify the University Preparation School office at least eight (8) days prior to the meeting date OR make such request when Future Agenda items are addressed. In accordance with Education Code 35145.5, the Board cannot enter into a formal discussion or make a decision on any matter not on this agenda during this meeting. The Board may take action or refer to a later meeting any subject discussed in a presentation at this Board of Directors' meeting.

Any Agenda Item is to be considered a Potential Action Item

A. Call to Order

B. Adoption of Agenda

C. Pledge of Allegiance

D. Roll Call

Present

Absent

Cathy Cartwright

Carolyn Bernal

Betsy Connolly

Barbara Wagner

Merilyn Buchanan

Stephanie Zierhut

Teresa Nunez

E. Public Comments

F. Spotlight on UCS-POET-Peer Observation to Enhance Teaching

G. Directors/Assistant Director Reports

H. Board Reports, Correspondence, and Communications

I. Advisory and Auxiliary Report

- University Charter Schools Education Foundation
- School Advisory Council
- Parent Teacher Student Association
- Other

I. Consent Agenda - All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

- A. Minutes from the November 5, 2012 Regular Meeting
- B. Donations
- C. Check register

II. Action Items

1. Topic/Agenda Item: Review and Approval of the November Financials for UPS/UCMS

Personnel Involved: Irina Castillo

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the board approve the November Financials for UPS/UCMS

Charmon Evans/Sara Ahl

Directors

2. Topic/Agenda Item: Review and Approval of the Revision of Policy #501 Directory Information Policy

Personnel Involved: Cathy Cartwright/Charmon Evans

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the Revision of Policy #501 Directory Information Policy be approved.

Charmon Evans/Sara Leibman

Directors

3. Topic/Agenda Item: Review and Approval of the Revision of Policy #502 First Aid, CPR, and Health Screening Policy

Personnel Involved: Cathy Cartwright/Charmon Evans

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the Revision of Policy #502 First Aid, CPR, and Health Screening Directory Policy be approved.

Charmon Evans/Sara Leibman

Directors

4. Topic/Agenda Item: Review and Approval of the Revision of Policy #505 Administration of Medication Policy

Personnel Involved: Cathy Cartwright/Charmon Evans

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the Revision of Policy #505 Administration of Medication Policy be approved.

Charmon Evans/Sara Leibman

Directors

5. Topic/Agenda Item: Review and Approval of the Revision of Policy #506 Student Accidents Policy

Personnel Involved: Cathy Cartwright/Charmon Evans

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the Revision of Policy #506 Student Accidents Policy be approved.

Charmon Evans/Sara Leibman

Directors

6. Topic/Agenda Item: Review and Approval of the Revision of Policy #509
Assessments and Examinations Policy

Personnel Involved: Cathy Cartwright/Charmon Evans

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the Revision of Policy #509
Assessments and Examinations Policy be approved.

Charmon Evans/Sara Leibman

Directors

7. Topic/Agenda Item: Review and Approval of the Revision of Policy #510 Pupil
Record Challenges Policy

Personnel Involved: Cathy Cartwright/Charmon Evans

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the Revision of Policy #510
Pupil Record Challenges Policy be approved.

Charmon Evans/Sara Leibman

Directors

8. Topic/Agenda Item: Review and Approval of the Revision of Policy #511 Drop Off
and Pick Up of Students Policy

Personnel Involved: Cathy Cartwright/Charmon Evans

Issues Involved/Fiscal Implications (If Any):

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the Revision of Policy #511
Drop Off and Pick Up of Students Policy be approved.

Charmon Evans/Sara Leibman

Directors

III. Information Items

1. Topic/Agenda Item: Executive Committee Information on Mission, Vision and Guiding Principles for UPS/UCMS Workshop
Personnel Involved: Cathy Cartwright/Charmon Evans
2. Topic/Agenda Item: Enrollment/Lottery
Personnel Involved: Charmon Evans
3. Topic/Agenda Item: Climate Survey
Personnel Involved: Veronica Solorzano

IV. Closed Session: There is a closed session.

1. Director's/Assistant Director Reviews

V. Future Agenda Items: Next meeting, February 4, 2013

VI. Executive Committee Members Announcements and Remarks

VII. Adjournment